

COURSE INFORMATION:

CHC22015 CERTIFICATE II IN COMMUNITY SERVICES

Do you want to make a real difference to the lives of people in your community? Complete a Certificate II in Community Services and take the first step towards a rewarding career.

QUALIFICATION DESCRIPTION

The Certificate II in Community Services offers you the opportunity to gain the foundation skills required to work in a range of sectors, including child care, aged care, health, youth and disability.

COURSE SUMMARY

Qualification: CHC22015 Certificate II in Community Services

Duration: Typically 6-12 months

Entry requirements: No special entry requirements. Applicants should have basic literacy skills. An interview with teaching staff is recommended prior to enrolment.

Start date: Flexible, start today

Delivery method: External, fully supported with face-to-face contact with your trainer; classroom delivery is available on request (subject to participant numbers)

Course materials: All course materials will be supplied.

Assessment: Combination of assignments and on the job practical tasks

COURSE REQUIREMENTS

To complete the Certificate II you will study a total of 9 units, consisting of 5 core units and 4 elective units (see over the page for details of the units).

If you are not already working with an organisation, you will also be required to complete a practical work placement of 100-240 hours. This is a great opportunity to gain work experience in the sector of your choice, or to experience a number of different situations to help you choose your preferred career path.

FEES AND PAYMENT

The course fee for the Certificate II is as follows*, depending on your specific situation:

- Certificate III Guarantee eligible students: \$15 per unit (\$135 total); or
- Concession card holders: \$6 per unit (\$56 total); or
- Full fee for service: \$100 enrolment fee + \$150 per unit (\$1450 total)

Please speak to one of our trainers to discuss your specific circumstances and find out if you are eligible for the discounted fees.

At the Kath Dickson Institute, we offer a 'pay as you study' system. This allows you to spread payment of course fees over the duration of your study (interest free, minimum of \$20 per fortnight). Contact us for full terms and conditions.

Students are entitled to a cooling off period of 1 week (7 calendar days). During this period you are entitled to withdraw from study without penalty (excludes non-refundable enrolment fee).

* Information correct at June 2017.



NATIONALLY RECOGNISED
TRAINING

WHAT WILL I STUDY?

The Certificate II in Community Services consists of the following five core units and your choice of four of the following elective units.

Please note that **HLTAID003 Provide first aid** is currently only available in Toowoomba via classroom mode.

COMPETENCY CODE/NAME	HOURS/UNIT	CORE/ELECTIVE
CHCCOM001 Provide first point of contact	35	Core
CHCCOM005 Communicate and work in health or community services	30	Core
CHCDIV001 Work with diverse people	40	Core
HLTWHS001 Participate in workplace health and safety	20	Core
BSBWOR202 Organise and complete daily work activities	20	Core
CHCDIV002 Promote Aboriginal and/or Torres Strait Islander safety	25	Elective
CHCECE002 Ensure health and safety of children	63	Elective
CHCECE004 Promote and provide healthy food and drinks	35	Elective
CHCPRT001 Identify and respond to children and young people at risk	40	Elective
CHCVOL001 Be an effective volunteer	25	Elective
HLTAID003 Provide first aid	18	Elective

GETTING STARTED

Enrolling is simple. Just give us a call on 1300 336 345 and we'll guide you through the process.

WANT MORE INFORMATION?

Call us on 1300 336 345 or email info@kdfc.com.au to speak to one of our trainers.

